

MINUTES

July 21, 2025



Kershaw County and Lee County Regional Water Authority

AGENDA **Commission Meeting**

2:00p.m.

July 21, 2025

2638 Old Stagecoach Road, Cassatt, SC 29032

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| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mr. Justin Gates, Finance Director |
| • Minutes, Commission Meeting, June 23, 2025 | |
| • Minutes, Memorial Committee Meeting, July 1, 2025 | |
| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, June 23, 2025 | |
| • Minutes, Memorial Committee Meeting, July 1, 2025 | |
| 9. CEO's Report | Mr. Nathan Ward, C.E.O. |

MINUTES

July 21, 2025

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| 10. Financial Report | Mr. Justin Gates, Finance Director |
| 11. Operations Report | Mr. John Watkins, C.O.O. |
| 12. Executive Session – Personnel Matters | Mr. Roosevelt Halley, Chairman |
| 13. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 14. Old Business | Mr. Roosevelt Halley, Chairman |
| 15. New Business | Mr. Roosevelt Halley, Chairman |
| 16. Next Meeting Monday, August 18, 2025 | |
| 17. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

MINUTES

July 21, 2025



Members Present:	Mr. Roosevelt Halley Mr. Furman Fountain Rev. Kenneth Carter Mr. Mike Davis Mr. Garrett Plyler Rev. Eddie Thomas Mrs. Ollie Thompson	Chairman Vice Chairman Chaplain Commissioner Commissioner Commissioner Commissioner
Members Absent:	Mr. Derrick Brown	Commissioner
Associates' Present:	Mr. Nathan Ward Mr. Justin Gates Mr. John Watkins	C.E.O Finance Director C.O.O.

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Mr. Fountain made a motion to approve the agenda. Mr. Plyler seconded the motion. All voted in favor.

MINUTES

July 21, 2025

5. Public Comment

Key Discussion Points

- None

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – Event will be held on August 22, 2025, at 12:00pm with finger foods.

7. Secretary's Report

Key Items of Discussion

- Mr. Gates presented the minutes for the Commission Meeting dated, June 23, 2025.
- Mr. Gates presented the minutes for the Memorial Committee Meeting, July 1, 2025.

8. Approval of Minutes

Action

- Mr. Fountain made a motion to approve the minutes for the Commission Meeting dated, June 23, 2025. Mrs. Thompson seconded the motion. All voted in favor.
- Rev. Thomas made a motion to approve the minutes for the Memorial Committee Meeting dated, July 1, 2025. Mr. Plyler seconded the motion. All voted in favor.

9. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward informed the commissioners that we are getting ready for the painting of the next set of Hydro-Pneumatic Tanks. One of the tanks has been removed from the contract with Southern Corrosion, because we no longer need the 50,000 gallon tank, since laying new water line on Hwy 97.
- Mr. Ward informed the commissioners that they are moving along with Horse Creek Academy, trying to get ready for the start of school, and they are still working on the water line. They are moving along with the permitting for Dogwood Estates, and we will lay water line from school to subdivision to help tie in the connection.
- Mr. Ward updated the commissioners on the Hwy 97 easement issue. The judge decided that we would pay the customer \$2400, like we offered the customer one year ago, but the customer would have to sign a disclosure agreement.
- Mr. Ward informed the commissioners that the expert witness report is finished, and they are doing one last final review.

MINUTES

July 21, 2025

- Mr. Ward informed the commissioners that we have one open position, and we have advertised for the position and will be setting up interviews soon.
- Mr. Ward asked the commissioners if anyone has received anything from the Governor's office. He informed the commissioners that they still have not hired a replacement for the previous lady. None of the commissioners have received anything from the Governor's office except for Mrs. Thompson and it was for the wrong year.
- Mr. Ward stated that AECOM has started their part with RIA grant work with the Town of Lynchburg. Lawrence has completed the draft contract for the Operations Agreement, and it was sent to the Town of Lynchburg for review.
- Mr. Ward informed the commissioners that the Lease Agreements have been signed and will be filed at the courthouse. He also informed them that they are still talking with the City of Camden about the Interconnection Agreement.

10. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

11. Operations Report

Key Items of Discussion

- Mr. Watkins gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

12. Executive Session Personnel Matters

Action

- No Executive Session.

13. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

14. Old Business

Key Items of Discussion

- None

15. New Business

Key Items of Discussion

- None

16. Next Meeting

Key Items of Discussion

- Next meeting, Monday, August 18, 2025

MINUTES

July 21, 2025

17. Adjourn

Action

- Rev. Thomas made a motion to adjourn. Mrs. Thompson seconded the motion. All voted in favor.
- Meeting adjourned.

MINUTES

July 21, 2025



CEO Report – July 2025

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
June 2024	17,478,600	67,300,369	\$735,284
June 2025	17,163,400	70,962,977	\$721,278
YTD (2023-2024)	243,421,700	788,681,856	\$7,081,526
YTD (2024-2025)	220,443,900	800,016,720	\$7,476,018

* Prestage Overage \$64,542 for year

2. Construction Project Updates

- a. Hydro-Pneumatic Tank Painting
- b. Dogwood Estates and Horse Creek Academy

3. Legal Updates

- a. Hwy 97 – Customer Easement Issue – Resolution
- b. Pierre Trial

4. HR Updates

- a. Open Position

5. Misc. Updates

- a. Board Appointment Update
- b. Lynchburg Update
- c. City of Camden
 - i. Springhill and Westville Site Lease
 - ii. Interconnection Agreement
- d. Steve Hunter Memorial Dates (8/22, 8/25, or 8/26)

MINUTES

July 21, 2025



Operations Report – June 2025

1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	9	5	4
August	15	9	14
September	9	11	9
October	15	4	3
November	8	11	9
December	3	4	5
January	2	4	5
February	12	4	2
March	17	12	12
April	9	6	4
May	21	10	7
June	9	17	10

Total	129	97	84
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2. Work Orders Completed: 350, Disconnects 98, Reconnects 85

3. Locate Tickets Completed: 343

4. Main Line Leaks Repaired: 24

5. Service Leaks Repaired: 14
 ○ Replaced Services 9

6. Water Loss: N/A

7. Miscellaneous:

- a. Asphalt: Lucknow Road, National Drive & Salem Road
- b. Valve maintenance 69 valves
- c. Check valves replacement 5