

MINUTES

March 16, 2026



Kershaw County and Lee County Regional Water Authority

AGENDA **Commission Meeting**

2:00p.m.

March 16, 2026

2638 Old Stagecoach Road, Cassatt, SC 29032

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|---|---|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Guest Speaker | Mr. Sammie Tucker, Jr, Kershaw County Council |
| 7. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |

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| 8. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Commission Meeting, February 16, 2026 | |
| 9. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, February 16, 2026 | |
| 10. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 11. Financial Report | Mr. Justin Gates, Finance Director |
| 12. Operations Report | Mr. John Watkins, C.O.O. |
| 13. Executive Session – Legal Matters | Mr. Roosevelt Halley, Chairman |
| 14. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 15. Old Business | Mr. Roosevelt Halley, Chairman |
| 16. New Business | Mr. Roosevelt Halley, Chairman |
| 17. Next Meeting Sunday, April 19, 2026 @ Kingston Plantation | |
| 18. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

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Members Present:	Mr. Roosevelt Halley	Chairman
	Mr. Furman Fountain	Vice Chairman
	Rev. Kenneth Carter	Chaplain
	Mr. Derrick Brown	Commissioner
	Mr. Garrett Plyler	Commissioner
	Mr. Mike Davis	Commissioner
	Rev. Eddie Thomas	Commissioner
	Mrs. Ollie Thompson	Commissioner
Associates' Present:	Mr. Nathan Ward	C.E.O
	Mr. Justin Gates	Finance Director
	Mrs. Angie McCaskill	Secretary
	Mr. John Watkins	C.O.O.
	Mr. Kyle Smith	Assistant C.O.O.

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Mr. Fountain made a motion to approve the agenda. Mr. Brown seconded the motion. All voted in favor.

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5. Public Comment

Key Discussion Points

- None

6. Guest Speaker

- Mr. Sammie Tucker, with Kershaw County Council gave an update on the progress and future progress of Kershaw County.

7. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – The Memorial Committee met and determined to dedicate the Board Room in honor of Donna Tuttle on April 24th @ 10:30am (later revised to 11:30 am).

8. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, February 16, 2026.

9. Approval of Minutes

Action

- Mr. Brown made a motion to approve the minutes for the Commission Meeting dated, February 16, 2026. Mr. Plyler seconded the motion. All voted in favor.

10. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward informed the commissioners we are moving along with our RIA project for the 12" water main on Hwy 1. We had some delays with the survey, but we are wrapping that up and beginning design.
- Mr. Ward informed the commissioners that our contractor has finished painting the tanks for the year. They painted four pneumatic tanks, and they have been sterilized and tested and should go online this week. Then beginning in the fall, they will start on the Singleton Creek tank. This will be the only one for next fiscal year, due to the size of the tank.
- Mr. Ward stated that the building for the Singleton Creek booster pump station has been delivered, and they are supposed to start assembling the building this week.
- Mr. Ward stated that both the Hermitage Pond and Hermitage Pine subdivisions are under construction. The water lines for Phase 1 of the Hermitage Pond subdivision have been installed, and they will be pressure testing it this week.

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- Mr. Ward informed the commissioners that the Sanitary Survey with DES has been rescheduled until the fall.
- Mr. Ward informed the commissioners that the proposed Bishopville truck route will cause us to relocate some of our water lines, but from our understanding this project may be delayed due to funding.
- Mr. Ward stated that he has spoken with Chad concerning the Pierre case and he has gotten with Micah on the scheduling order and he was hoping to get it submitted soon.
- Mr. Ward informed the commissioners that we have no HR updates.
- Mr. Ward informed the commissioners that AECOM is finishing up their report and should have it completed this month. Our plan is for AECOM to submit it to the Lynchburg County Council at their May meeting.
- Mr. Ward reminded the commissioners of the Board Retreat that will be April 16 – 19, 2026. Guest speaker will be Daniel Wilson.

11. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

12. Operations Report

Key Items of Discussion

- Mr. Watkins gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

13. Executive Session Legal Matters

Action

- None

14. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

15. Old Business

Key Items of Discussion

- None

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16. New Business

Key Items of Discussion

- Mr. Davis suggested looking at the Chairman and Commissioners pay. Mr. Halley stated that this would need to be taken care of during Executive Session and suggested it be put on the agenda for the next meeting. In the meantime, Mr. Halley suggested composing a list of other commissioners pay in our surrounding area.

17. Next Meeting

Key Items of Discussion

- Next meeting, Sunday, April 19, 2026 @ Kingston Plantation

18. Adjourn

Action

- Rev. Carter made a motion to adjourn. Mr. Davis seconded the motion. All voted in favor.
- Meeting adjourned.

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CEO Report – March 2026

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
February 2025	16,262,700	57,808,113	\$575,670
February 2026	16,802,000	73,468,169	\$716,898
YTD (2024-2025)	150,051,600	542,650,768	\$4,976,662
YTD (2025-2026)	141,726,400	535,179,620	\$5,251,892

2. Construction Project Updates

- a. Highway 1 – 12” Water Main (Rogers Rd to Logan Rd)
- b. Tank Painting
- c. Singleton Creek BPS
- d. Subdivision Update
- e. SCDES Sanitary Survey

3. Legal Updates

4. HR Updates

5. Misc. Updates

- a. Lynchburg Update
- b. Memorial Plaque
- c. Board Retreat – April 16-19, 2026

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Operations Report – March 2026

1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	19	4	9
August	9	12	7
September	11	7	2
October	11	9	7
November	9	10	11
December	9	11	6
January	11	10	12
February	13	11	10
March			
April			
May			
June			
Total	92	74	64

2. Work Orders Completed: 248, Disconnects 0, Reconnects 30

3. Locate Tickets Completed: 347

4. Main Line Leaks Repaired: 8

5. Service Leaks Repaired: 12
o Replaced Services 6

6. Miscellaneous:
a. Valve maintenance 77 valves
b. Check valves replacement 23